

## **2. UNIVERSITY AUTHORITIES**

### **2.1 Quality Council Liaison and Reporting**

The Vice President Academic and Provost is the chief academic officer at York University and is responsible for the oversight of the YUQAP. Within the Office of the Vice President Academic and Provost, the Vice Provost Academic is the sole contact between the institution and the Quality Council, and oversees the administration and reporting functions associated with the YUQAP.

### **2.2 Institutional Quality Assurance Authority**

#### **2.2.1 Senate Authority and Relationship to Faculty Councils**

All proposals for the establishment of new graduate and undergraduate degree programs, diplomas and certificates, or for new fields, degrees, majors, options, streams or areas of concentration within existing programs – whether offered solely by the University or in cooperation with other institutions -- require the approval of Senate. Similarly, all major revisions, restructuring, or closure of graduate and undergraduate degree programs, diplomas and certificates require the approval of Senate. Normally only proposals that have been approved by the applicable Faculty Council(s) shall be considered by Senate and its committees.

#### **2.2.2 Authority for York University Quality Assurance Policy**

Authority for Institutional Quality Assurance Policy is vested with the Joint Sub-Committee established by Senate's Academic Policy, Planning and Research Committee and the Academic Standards, Curriculum and Pedagogy Committee.

#### **2.2.3 Role of the Joint Sub-Committee**

On behalf of Senate, the Joint Sub-Committee will ensure compliance with the Quality Council's protocols, respond to audit reports conducted by the QC proposing changes as may be needed, and oversee the cyclical review of programs.

#### **2.2.4 Composition of the Joint Sub-Committee**

The Joint Sub-Committee is composed of the following members:

- two members of the Academic Policy, Planning and Research Committee
- two members of the Academic Standards, Curriculum and Pedagogy Committee
- the Vice Provost Academic and Associate Vice-President Academic
- the Associate Vice-President Graduate and Dean of the Faculty of Graduate Studies

#### **2.2.5 Eligibility for Membership on the Joint Sub-Committee**

At least one member from each of the parent committees shall hold an appointment in the Faculty of Graduate Studies.

### **2.3 Administration of Processes**

The Office of the Vice President Academic and Provost is responsible for the publication of documents as required by the COU protocols, and shall maintain a Website for the purpose. The Office of the Vice President Academic and Provost will ensure compliance with protocols before reporting to the QC. Within the Office of the Vice President Academic and Provost, the Vice Provost Academic shall have oversight for the cyclical review process and shall have responsibility for establishing a Rota of reviews, which shall be submitted annually to the Joint Sub-Committee. The Vice Provost Academic shall provide advice to proponents and facilitate processes covered by this policy. Graduate programs will receive special attention from the Associate VP Graduate/Dean of FGS.